

2024 Mass Request Form ~ Returned through the Post Office ONLY

Mass intention requests for 2024 are being accepted in **WRITING ONLY** beginning **Monday, October 23, 2023**. **No one** may visit the office with Mass Intention requests. Requests must be in **writing only (delivered only through the post office) and postmarked on or after October 23 (NO phone calls accepted)**. Please complete the tear-off form below for your Mass intention(s). Mass requests will be processed on a daily basis.

We are able to accept two (2) Mass intentions per family.

- ♦ *One (1) Mass request may be scheduled on a weekend, as available per deceased. The other Mass intention will be scheduled on a weekday, as available.*
- ♦ To accommodate your intentions, you are encouraged to combine several family members in one Mass Intention, such as: “*Deceased Members of the Smith Family*” or “*John & Mary Jones.*”
- ♦ A \$10 Mass stipend per Mass intention must accompany this form. Please mark your envelope “Mass Intention Requests” and **mail to the parish office**. The Mass intentions will be opened and scheduled in the order in which they are received.
- ♦ **All Mass intention requests will be scheduled by the parish office staff.** The date or dates you request will be entered into the Mass Book as close to the day(s) as possible if the exact day(s) cannot be honored. **Once requests are scheduled in the Mass Book you will be notified by mail.** Thank you for your cooperation.

Weekend Mass times: Saturday - 4:00 p.m. and Sundays - 8:30 & 11:00 a.m.

Weekday Mass time: 7:30 a.m.

2024 Mass Intention Request(s)

Please complete this form and mail to the parish office by following the guidelines posted above when selecting the intentions and dates. Be sure to **PRINT** legibly how you wish the intention to be listed in the bulletin.

1. Intention: _____

Preferred requested date: _____ Time: _____

Requested by: _____

2. Intention: _____

Preferred requested date: _____ Time: _____

Requested by: _____

Contact Information

Name: _____ Phone: _____

Address: _____